

ID	Task Name	Duration	Start	Finish	26 Mar '07							18 Jun '07			10 Sep '07		03 Dec '07		25 Feb '08	
					M	F	T	S	W	S	T	M	F	T	S					
1	Project Controls	31 days	Fri 18/05/07	Fri 29/06/07																
2	Work with Sponsor/Project Board - develop clear Vision, identify risks and critical success factors	5 days	Fri 25/05/07	Thu 31/05/07																
3	Create Project Briefs for Working Parties	5 days	Fri 25/05/07	Thu 31/05/07																
4	Identify Project team/resource	3 days	Tue 29/05/07	Thu 31/05/07																
5	Create and maintain a communications plan	1 day	Thu 31/05/07	Thu 31/05/07																
6	Create and manage Risks, issues and change logs	10 days	Fri 18/05/07	Thu 31/05/07																
7	Develop and initiate Team activities	10 days	Fri 18/05/07	Thu 31/05/07																
8	develop project proposal (this activity must include risk workshop, business case, etc)	5 days	Mon 11/06/07	Fri 15/06/07																
9	Create initial Plan	5 days	Mon 25/06/07	Fri 29/06/07																
10	Develop proposal/PDD	3 days	Wed 27/06/07	Fri 29/06/07																
11	Identify cost/benefits of project	3 days	Wed 27/06/07	Fri 29/06/07																
12	Recommend and obtain budget for initial project phase and resources	5 days	Mon 25/06/07	Fri 29/06/07																
13	Prepare 'skeleton' Project Definition Document (PDD)	4 days	Tue 26/06/07	Fri 29/06/07																
14	Gain approval for project proposal from JIB	0 days	Fri 27/07/07	Fri 27/07/07																
15																				
16	Startup Phase	46 days	Fri 25/05/07	Fri 27/07/07																
17	Project team to identify initial resources required, both internal and external	3 days	Tue 29/05/07	Thu 31/05/07																
18	Programme regular meetings of project team	2 days	Wed 30/05/07	Thu 31/05/07																
19	Project Team familiarisation (visits to each centre/workshop)	40 days	Mon 04/06/07	Fri 27/07/07																
20	Each council to identify their representative for the project team	5 days	Fri 25/05/07	Thu 31/05/07																
21	Vision Phase 1 - Clarify approach	10 days	Wed 06/06/07	Tue 19/06/07																
22	Risk Identification	13 days	Wed 06/06/07	Fri 22/06/07																
23																				
24	Research Phase	51 days	Wed 06/06/07	Wed 15/08/07																
25	Customer Demand Research	20 days	Wed 06/06/07	Tue 03/07/07																
26	Customer Metrics Research	20 days	Thu 19/07/07	Wed 15/08/07																
27	'Learning from others' Research	20 days	Thu 19/07/07	Wed 15/08/07																
28																				
29	Vision Phase 2	41 days	Fri 05/10/07	Fri 30/11/07																
30	Develop Vision Statement and start objective/roadmap (workshop 1)	26 days	Fri 05/10/07	Fri 09/11/07																
31	Finalise and Agree Vision statement - develop objectives and roadmap (workshop 2)	10 days	Mon 12/11/07	Fri 23/11/07																
32	Finalise Vision Document	20 days	Mon 05/11/07	Fri 30/11/07																
33																				
34	Learning from others	47 days	Mon 26/11/07	Tue 29/01/08																
35	Site visits to other project initiatives	26 days	Mon 26/11/07	Mon 31/12/07																
36	customer survey	20 days	Wed 02/01/08	Tue 29/01/08																
37																				
38	Analysis and planning Phases	80 days	Wed 19/12/07	Tue 08/04/08																
39	Commision/obtain gap and other anlysis, options appraisal with estimated benefits and savings	45 days	Wed 19/12/07	Tue 19/02/08																
40	Plan phased approach/Combine Analysis/Vision and create Plan/ID 'quick wins'	20 days	Wed 20/02/08	Tue 18/03/08																
41	Finalise JIB Report	15 days	Wed 19/03/08	Tue 08/04/08																
42																				
43	JIB Approval to Proceed	0 days	Tue 01/04/08	Tue 01/04/08																
44	Form Implementation Project Board and 'handover'	10 days	Tue 01/04/08	Mon 14/04/08																
45	Implementation Phase	1 day?	Tue 15/04/08	Tue 15/04/08																

Project: CSS Project Plan_Draft_0.4
Date: Fri 14/12/07

Task Milestone Rolled Up Task Rolled Up Progress External Tasks Group By Summary
 Progress Summary Rolled Up Milestone Split Project Summary Deadline

19 May '08		11 Aug '08		03 Nov '08		26 Jan '09		20 Apr '09		13 Jul '09		05 Oct '09		28 Dec '09		22 Mar '10		14 Jun '10		06 Sep '10		29 Nov '10		21 Feb '11		16 May '11		08 Aug '11		31 Oct '11		23 Jan '11			
W	S	T	M	F	T	S	W	S	T	M	F	T	S	W	S	T	M	F	T	S	W	S	T	M	F	T	S	W	S	T	M	F	T	S	W
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Task		Milestone		Rolled Up Task		Rolled Up Progress		External Tasks		Group By Summary	
Progress		Summary		Rolled Up Milestone		Split		Project Summary		Deadline	